

September 13 & 14, 2008

Our mission is to promote sustainable practices, renewable energy, and environmental responsibility in the way we work, play, and live.

Food Vendor Information

Location

Lampe Park, 1327 Waterloo Ln., Gardnerville, Nevada. Turn onto Waterloo from Hwy 395 at the signal (by Arco and Walgreen's) or from Centerville Rd/State Rt. 756 (at the corner by Eastern Sierra Feed).

Fair dates and hours:

Friday, September 12 th	Set up from noon to 5pm
Saturday, September 13 th	10am to 5pm
Sunday, September 14 th	10am to 5pm; take down 5pm to 7pm

Booths must be staffed by opening at 10am. Area open to vendors and exhibitors at 8am.

Vendor Criteria

Food vendors must acquire a health permit. A health permit application can be downloaded at <http://health.nv.gov/BHPS/ehs>. (Go to "temporary event info", then "vendor applications for temporary food establishments".) Call the health department at 775-687-7550 if you have questions. Allow a minimum of a week to process your permit.

We encourage vendors to serve healthy/organic food and drink, minimize their waste, and use biodegradable service ware. No alcohol allowed. The Roundup's organizing committee reserves the right to accept or reject vendor applications.

Booth Information

Booths are all outdoors and measure 12' x 12' or 12' x 24'. Tables, chairs and canopies are not provided.

Set-up

Set-up begins at noon Friday and must be completed by 5pm, unless other arrangements are made in advance. No vehicles will be permitted in the event area after 5pm on Friday, nor can they drive on the grass. All vendors must check in to verify their space assignment before setting up.

Take-down

Food booths may be removed after 5pm on Sunday, Aug. 12th. Vendors may not start dismantling before then. All equipment must be removed from the grounds by 7pm.

Electricity & Water

There is limited electricity available. Please let us know your energy needs if you require electricity. There is water available on site. Renewable energy sources are encouraged.

Refunds

20% of all booth fees are non-refundable. The balance of any booth fee is refundable through August 8th.

Event Security

The Roundup will provide security Friday and Saturday night, but vendors are ultimately responsible for the security of their own booth items. To maintain a secure event and protect exhibitor merchandise, no one will be allowed in the event area before 8am or allowed to stay more than 1 hour after the event closes on Saturday.

Waste Reduction

We encourage food vendors to evaluate what they bring to the event based on whether it is recyclable, reusable, or waste. Biodegradable food and service ware must be used. All food scraps, other than meat, should go in the compost, as well as napkins and food-soiled paper. Your effort to reduce the waste from your booth will assist overall in our goal for minimum footprint exhibiting.

There will be on-site recycling for plastic bottles, aluminum cans, compostables, and flattened cardboard.

Vendors are responsible for leaving their booth space clean and free of trash or other materials. Booths spaces will be inspected upon check-out.

Advertising

If you'd like to advertise in the program that will be distributed to Roundup attendees.

The ad deadline is **August 1st**. Rates are:

1/2 page \$200

1/4 page \$100

business card \$50

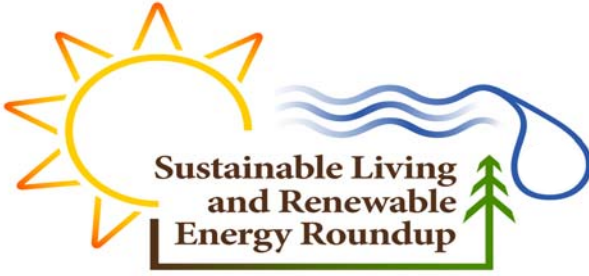
Electronic formatted ad copy in .pdf is preferred, or a good, clean, black and white hard copy of the desired size will work. Send hard copies and check to SLRE Roundup, PO Box 3025, Gardnerville, NV 89410, or .pdf copies to vrbates@charter.net.

Lodging

There are several choices of lodging in the Gardnerville and Minden area, some within walking distance of Lamp Park. Visit the www.visitcarsonvalley.org website and click on "Lodgings" for a variety of motel, casino hotel, bed and breakfast, RV park, and camping options and their contact information.

Roundup General Rules:

- 1.** The following are prohibited: smoking, alcoholic beverages, open fires, dogs (except seeing-eye), weapons, and glass containers.
- 2.** Children must be supervised by an adult at all times.
- 3.** Participants must have at least one person at their booth at all times while the Roundup is open to the public. The booth space must be kept neat and clean, taking every precaution against possible injury to anyone. The booth must be kept open from 10am to 5pm Saturday, and Sunday. Each Participant will be responsible for cleaning up his or her area before checking out.
- 4.** Booths must be confined to the Participant's assigned space and may not extend into other parts of the grounds. Should a Participant set up in the wrong space, he or she agrees to move to the correct location without protest. You'll be notified of your location prior to the event.
- 5.** The Participant shall not assign their space, or any part thereof, to another business or individual without written permission from the SLRE Roundup committee. Any changes to terms of this contract are not valid unless they are made in writing and signed by both parties.
- 6.** Sound devices are subject to the approval of the SLRE Roundup committee and, if allowed, must not interfere with others. Permission to use them may be revoked at any time.
- 7.** We reserve the right to refuse, stop, relocate, or remove from the event any Participant or their representative and/or booth, performing any act or practice which, in our opinion is illegal, objectionable, interferes with other exhibitors, creates a health, safety, or fire hazard, or violates any rules stated herein. Participants are expected to conduct themselves in a professional manner, and any unruly conduct, refusal to follow rules, or use of foul language to patrons or personnel will be considered grounds for expulsion from the event.
- 8.** Participants must comply with the laws, rules, and regulations of the state of Nevada and Douglas County.
- 9.** We will not be responsible for the theft or any loss of Participant's property. If property damage insurance is desired, the participant should obtain it.
- 10.** The decisions of the Roundup committee, or their representatives, must be accepted as final in any disagreement.



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Food Vendor Registration

Booth Name: _____

Contact Name: _____ Email: _____

Phone: _____ Fax #: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Brief description of your food offerings (for use in the program): _____

Food vendors: 12' x 12' \$100 _____ 12' x 24' \$150 _____

Non-profits and farmer's market: 12' x 12'
\$25 _____

All applications must be approved by the SLRE Roundup Committee to ensure compatibility with the mission of the event. If not approved, your check will be returned immediately.

Please make checks payable to: **SLRE Roundup** and mail (with application) to:
PO Box 3025
Gardnerville, NV 89410.

I have read and will comply with the Food Vendor Information and General Rules of the event.

Signature _____ Date _____

Contact: Vicki Bates: vrbates@charter.net, 775-265-6827
Marion Barritt: mbarritt.powernet.net, 775-782-7353
P.O. Box 3025, Gardnerville, NV 89410
Website: cvsustainables.org